

Hearing Officer

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The hearing officers are also able to utilize the ichamp system to manage their caseload.

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They have their own hearing officer dashboard and similar to complaint investigators and mediators, the system assists in ensuring the hearing officers are complying with regulations and timelines are being met.

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On their dashboard, they can see their new assignments and they can see all of the hearings that they have been appointed to in one location.

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They also get a snapshot of when that hearing request was received by the Department of Education, when their decision date is due, party information, and the hearing status.

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Then when they click on the hearing, they get the hearing details along with if parties are represented by an attorney, they get that contact information and the party information.

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They are also able to access the hearing request.

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They can access any documents that have been uploaded by the parties and they can also upload documents to be submitted to the parties.

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They are also able to see the timeline with important dates.

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If the mediation is attached to that due process hearing, they can put in the mediation number as well.

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They can see when the resolution.

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Is supposed to end, and then they can also enter and create extensions of time as needed.

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They're able to enter resolution data such as hearing dates, dismissals, or decisions as well.

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This system again helps ensure that the hearing officers are complying with regulations and timelines are being met.