



2. IEP Meeting Documentation Form

<https://tinyurl.com/SEVA-IEP-Meeting-Documentation>

Following approval of the Family Support Plan, SEVA will work with the family to prepare for the IEP meeting to address the primary issue identified in the plan.

SEVAs should complete this form following the IEP meeting.

SEVA *

Enter your name below.

Select or enter value

SEVA Email Address *

Enter your email address below

SEVA Phone Number *

Enter the best number for SPAN Staff or the family you are working with to reach you.

Parent's First & Last Name *

Enter the information exactly as listed in the SEVA Match email you received.

Parent/Guardian Email Address *

Enter the information exactly as listed in the SEVA Match email you received.

First Name - Student

Last Name - Student *

Student's Age *

Date *

Enter the date of the IEP meeting.

31

IEP Meeting Location & Participants *

IEP Meeting Notes *

Include pertinent details such as: issues discussed, agreements reached, concerns not resolved, next steps, etc.

Documentation

Upload any pertinent documents hers..

Drag and drop files here or [browse files](#)

Thank you for completing the IEP Meeting Documentation Form. You will be notified via email if additional information is needed. You may submit your second payment request and move on to the next step of developing an Action Plan with the family.

Click the box below to keep a copy of this form for your records.

☐ Send me a copy of my responses

Submit