

## Facilitation Summary Form & Self-Evaluation

### Facilitation Information

1. Facilitator First & Last Name \*

2. Case Number (F-YY-MM-DDa) \*

3. School District Name \*

4. Parent/Guardian Last Name \*

5. Date of meeting



6. Major issues facilitated

## Facilitator Summary

### 7. Agreement

- Agreement not reached
- Agreement reached on some, but not all major issues
- Agreement reached on all major issues
- Other (explain)

Comments

### 8. Level of Contentiousness

- Very high conflict, required continual use of advanced conflict management skills
- High conflict, occasionally required use of advanced conflict management skills
- Average amount of conflict, required facilitation and communication skills to keep process moving forward
- Little or no conflict, facilitator skills used intermittently

Comments

### 9. Relationship Dynamics

- Relationship between parent and school is significantly damaged, they have a strained or non-functioning working relationship.
- Relationship between parent and school is fragile and uncertain, likely further SDE intervention will occur.
- Relationship between parent and school is workable, although tentatively so.
- Relationship seems to have improved and team seems likely to be able to work together in the future.
- Parent and district displayed trust marked by positive interactions; high expectation for sustainable working relationship.

## Self-Evaluation

Please evaluate your performance regarding the following.

**10. Educated the parties about the facilitation process.**

- Poor
- Below Average
- Average
- Above Average
- Superior
- N/A

**11. Established ground rules for everyone to follow.**

- Poor
- Below Average
- Average
- Above Average
- Superior
- N/A

**12. Guided the process.**

- Poor
- Below Average
- Average
- Above Average
- Superior
- N/A

**13. Gave each party ample time to present their views.**

- Poor
  - Below Average
  - Average
  - Above Average
  - Superior
  - N/A
- 

**14. Rephrased and or summarized information.**

- Poor
  - Below Average
  - Average
  - Above Average
  - Superior
  - N/A
- 

**15. Demonstrated impartiality throughout the session.**

- Poor
  - Below Average
  - Average
  - Above Average
  - Superior
  - N/A
-

16. Addressed all issues adequately.

- Poor
  - Below Average
  - Average
  - Above Average
  - Superior
  - N/A
- 

17. The overall rating of your performance.

- Poor
  - Below Average
  - Average
  - Above Average
  - Superior
  - N/A
- 

18. Identify topics on which you would like more training.

## Evaluation of the Dispute Resolution Office

19. Please comment on areas the Dispute Resolution Office was helpful and/or could have been more helpful .

Back

Submit